



CCA Board Conference Call

April 27, 2018

**MINUTES**

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President Fennell called the meeting to order at 10:00 a.m.

**1. Roll Call.**

<u>  X  </u>	Estelle Fennell, Humboldt County, CCA President
<u>  X  </u>	Mary Zeeb, Treasurer-Tax Collector, Monterey County, CCA Secretary
<u>  X  </u>	Jim Erb, TT Collector/ Auditor Controller, San Luis Obispo County, CCA Treasurer
<u>  X  </u>	Shari Schapmire, Treasurer-Tax Collector, County of Mendocino, CCA Board Member

Others: Cara Martinson, Adam Crabtree, Alan Fernandes, Greg Turner

- 2. UPDATE on CCA Internal Operations.** Cara provided an update on a number of organizational items. San Luis Obispo County will act as the CCA accountant and hold CCA funds in their Treasury. Alan reported that the CSAC FC Board approved a \$200,000 appropriation/loan for start-up costs to CCA. These funds were wired into the CCA account in the SLO Treasury from the CSAC FC directly. This represents an additional \$20,000 than was anticipated. This will help to provide a cushion as the set-up of the platform and, more importantly, the legal access to data will take some time to work through. In addition, Cara is soliciting bids for the development of the CCA website, which will act as the portal to the platform.
- 3. UPDATE on CCA Membership & Outreach.** Supervisor Estelle Fennell welcomed the newest CCA Board Members, Shari Schapmire, Treasurer Tax Collector in Mendocino County. Mendocino joined earlier in the month. Supervisor Carre Brown in the CCA Alternate Board Member from Mendocino County. With respect to additional membership, Cara and team are reaching out to Santa Barbara County and have had conference calls with Inyo, Yolo, Stanislaus and Riverside counties as well to solicit interest and talk through CCA with interested parties. Several Board Members suggested reaching out to their cities, and recommended that Board members contact their city colleagues directly to talk about CCA and potential for participation. In addition, Shari Schapmire and President Fennell suggested that CCA staff outreach to SIPCA, the local track and trace vendor in Mendocino and Humboldt to explore way to work together. President Fennell also suggested a follow-up meeting with the Southern Humboldt Community Credit Union. Cara said she'd work with Estelle to set up a meeting.
- 4. UPDATE on Information Sharing Discussions.** Greg Turner reported on CCA's outreach to the California Department of Food & Agriculture (CDFA) and the process for how CCA will gain access to the state's track and trace data with their system, METRC. Greg, Cara, Alan and Adam met with CDFA staff, including their general counsel and the Department's Director of the Cal Cannabis program to discuss ways to work together. The meeting was positive and CCA will start working on a Memorandum of Understanding (MOU) to be the legal basis for information sharing.

- 5. DISCUSSION of Point of Sales (POS) Connection & Outreach** Adam Crabtree led the discussion of how the CCA data platform will connect to individual cannabis businesses within member counties. The discussion revolved around POS systems, and if cultivators use these systems in addition to retailers. Adam reported that POS systems are used by most cannabis businesses and certain systems cater to different license types. For example, Flow Hub is a system used predominantly by cultivators. Cara suggested that they would begin to outreach to POS system companies to inform them of CCA. Jim Erb mentioned that San Luis Obispo County will have its cannabis tax measure on the ballot on June 5<sup>th</sup>, and they would also be holding workshops for the industry on how to calculate taxes.
- 6. NEXT STEPS & Future Meetings.** Cara suggested that that Board continue to meet monthly via conference call while the organization is still under development. This will help to keep the Board informed of CCA's progress and enable greater feedback and participation. The Board set the next Board Conference call for Friday, May 25<sup>th</sup> at 9am.