



CCA Board Conference Call

August 24, 2018

MINUTES

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President Fennell called the meeting to order at 9:00 a.m.

1. Roll Call.

<u> X </u>	Estelle Fennell, Humboldt County, CCA President
<u> X </u>	Mary Zeeb, Treasurer-Tax Collector, Monterey County, CCA Secretary
<u> X </u>	Jim Erb, TT Collector/ Auditor Controller, San Luis Obispo County, CCA Treasurer
<u> X </u>	Shari Schapmire, Treasurer-Tax Collector, County of Mendocino, CCA Board Member
<u> X </u>	Supervisor Don Saylor, Yolo County, CCA Board Member

Others: Cara Martinson, Adam Crabtree, Alan Fernandes, Greg Turner, Justin Cooley, Principal Financial Analyst, SLO San Luis Obispo County, John Bartholomew, Treasurer-Tax Collector, Humboldt County, Board Alternate, Shelby Posey (sp?)

- 2. UPDATE on CCA Internal Operations & Membership.** Cara Martinson gave a brief update on internal operations and membership status. The website is finalized. Cara and Adam are working on the interface between CCA and the Platform. There will be co-branding on the log-in page. Once system is up and running, Adam will conduct training with CCA Board Members and staff. Cara also announced Inyo County's intentions of joining CCA in the fall.
- 3. UPDATE on Legislation.** Cara brought SB 1459 to the Board's attention. This bill is a Monterey County sponsored bill related to crop reports, but will most likely be amended into a license extension for certain cultivation licensees that are working their way through the local permitting process. Several counties, including Monterey, Humboldt and Santa Barbara brought the issue to CSAC's attention. The bulk of their state temporary license holders in their jurisdiction will be ineligible for a state annual license in January 2019 as most are not currently through the local environmental review process. State temporary licenses expire at the end of the year. Cara is working with the Rural County Association and other contract lobbyists to "gut and amend" SB 1459 into a measure that will provide a time extension to licensees that fall into this category. Cara also drafted CCA into proposed bill language by authorizing CCA to be the reporting entity if there is data that needs to be transmitted to the state. Language is currently into legislative counsel for review. Time is short, with a week left in the legislative session. Cara will keep the Board updated on this important piece of legislation.
- 4. DISCUSSION of User Agreements.** Greg Turner discussed the final User Agreements with the Board and process that counties will use to complete forms. Shari Schapmire reminded Greg that he must also draft a termination notice. Greg agreed to do so. Adam has been working to outreach to the POS system community and there are a number of companies that are interested in working with CCA. Adam will begin the API testing process with Biotrack, one of the main POS/3rd Party Vendor

systems. Greg is finalizing Vendor Agreements, the legal contracts between CCA and POS systems, and will share with the Board for input.

5. **UPDATE on Information Sharing MOU.** Greg reported that we continue to get closer to a final MOU. CDFA has requested that we separate the means of connection of our databases through a separate MOU. The first MOU will establish the legal basis for connection and data sharing between CCA and CDFA/METRC and the scope of the data sharing. This MOU should be finalized soon. The second MOU will take additional time to work through.
6. **Other Items & Future Meetings.** Justin Cooley asked Adam is the CCA platform will be able to identify the wholesale rate for vertically integrated businesses. Adam suggested that this data would be available in the form of market price. The Board set the next Board conference call for September 14th and the October meeting for October 18th in Yolo County.
7. **Public Comment.** No public comment.