



CCA Board Conference Call

September 14, 2018

MINUTES

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President Fennell called the meeting to order at 9:00 a.m.

1. Roll Call.

<u> X </u>	Estelle Fennell, Humboldt County, CCA President
<u> X </u>	Mary Zeeb, Treasurer-Tax Collector, Monterey County, CCA Secretary
<u> X </u>	Jim Erb, TT Collector/ Auditor Controller, San Luis Obispo County, CCA Treasurer
<u> X </u>	Shari Schapmire, Treasurer-Tax Collector, County of Mendocino, CCA Board Member
<u> X </u>	Supervisor Don Saylor, Yolo County, CCA Board Member

Others: Cara Martinson, Adam Crabtree, Alan Fernandes, Greg Turner

2. UPDATE on Legislation. Cara Martinson informed the Board that SB 1459 was passed by the Legislature and awaits signature by the Governor. The bill was amended after the last Board update to include an extension for all license types. Cara reported that SB 1459 would allow state licensing agencies to issue provisional annual cannabis licenses to businesses that hold a temporary state license for the same premises and the same activity, and that have an application pending with a local jurisdiction. State temporary cannabis licenses expire at the end of the year. In order for cannabis businesses to receive a state annual license they must be through the local approval process. For a number of reasons, including limited staff time, resources and the sheer number of applications, local governments need additional time to process the significant number of permit applications. This bill will allow local jurisdictions, including CCA Member counties, additional time to review pending cannabis applications at the local level, and to complete the environmental review process. The new license type will not impact data collection or delay the state's track and trace system, as provisional annual licensees must participate in track and trace and pay annual license fees. Cara thanked Monterey and Humboldt counties in particular as they were very helpful in the passage of the bill. She also stated that she believes the Governor will sign the bill.

3. DISCUSSION of October 2018 Agenda. The Board discussed the upcoming agenda for the in-person October CCA Board meeting. The Board changed the date to Wednesday, October 17th to accommodate schedules. Supervisor Saylor stated that he and his staff would work with Cara to find a space in Yolo County that could accommodate the meeting. Cara suggested a number of topics for the agenda, including general housekeeping items such as minute's approval and review and approval of general CCA policies and procedures and a fiscal policy. In addition, training on the platform and a roundtable discussion with state regulators were suggested as agenda items. Board members also expressed interest in a tour of a nearby cannabis facility or operation. The Board also suggested outreach to the industry to inform them of CCA meetings and invite them to participate. A call-in line will be available. Cara stated that she would send a draft agenda for the Board's review before sending a final version a week prior to the meeting.

- 4. UPDATE on User Agreements, Notice & Vendor Agreements.** Greg updated the Board on the final Draft User, Notice and Vendor Agreements. Shari and President Fennell reiterated their desire for CCA to outreach to SIPCA, their local track and trace vendor. Cara stated that she would continue to work with Adam to contact POS companies to inform them of CCA and work to sign Vendor Agreements. Jim Erb asked what extra requirements CCA will be asking of cannabis businesses. Adam explained that the CCA connection to individual businesses is through the licensee's POS or 3rd party Vendor system and is a very similar connection process to the state's track and trace system.
- 5. UPDATE on Information Sharing MOU.** Greg updated the Board on final negotiations on the CCA-CDFA MOU, and that we should expect a final agreement in the next month or so. This is specific to our legal basis for information sharing and the scope of our access. A second MOU will address our means of connection.
- 6. Public Comment.** No Public Comment.