



CCA Board Meeting  
Via Conference Call  
February 15, 2019  
**MINUTES**

**February 15, 2019**

President Fennell called the meeting to order at 11:00 a.m.

**1. Roll Call.**

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| <u>  X  </u>  | Estelle Fennell, Humboldt County, CCA President                                      |
| <u>  X  </u>  | Mary Zeeb, Treasurer-Tax Collector, Monterey County, CCA Secretary                   |
| <u>  X  </u>  | Jim Hamilton, TT Collector/ Auditor Controller, SLO, CCA Treasurer, CCA Board Member |
| <u>  X  </u>  | Shari Schapmire, Treasurer-Tax Collector, County of Mendocino, CCA Board Member      |
| <u>      </u> | Supervisor Don Saylor, Yolo County, CCA Board Member                                 |
| <u>  X  </u>  | Alisha McMurtie, Treasurer-Tax Collector, Inyo County, CCA Board Member              |

Others: Cara Martinson, Adam Crabtree, Alan Fernandes, Greg Turner, Planning Director, Humboldt County, Susan Stachen, Yolo County Cannabis Program Manager for Yolo County

**2. UPDATE on Internal CCA Operations & Membership.** Staff reported that the CCA auditing firm, Clifton, Larson & Allen filed the appropriate paperwork for CCA's Financial Transaction Report with the State Controller's Office. The firm is finalizing a review of CCA's financials for 2017-18 as well. Staff will bring their report to the Board for adoption once finalized. Staff reported that CCA has six approved 3<sup>rd</sup> Party Vendor Agreements and is currently working with another five Vendors. Staff updated the website to reflect all the Vendors that CCA is connected to via an API connection. These integrations will make it easier for businesses to transmit data to CCA. Staff continues to outreach to interested counties, including Lassen County. Staff also reported on the new state appointment to the position of Senior Advisor to the Governor on cannabis issues. Nicole Elliot, formerly from City/County of San Francisco was appointed to act as the liaison between state regulatory agencies and local governments. Staff is reaching out to set up a meeting as a follow-up to our conversation with the newly appointed cabinet secretary. Staff will pick up our CCA- METRC MOU conversations with Governor Newsom's new staff.

**3. UPDATE on Member County Status & Timelines.** CCA Member Counties gave status reports on their regulatory program and their timeline for connecting and onboarding with the CCA Platform. Yolo County reported that they have approximately 50-60 licensed cultivators. Susan Stachen is heading up the licensing program. The Board is working on the land use ordinance. Humboldt County reported that they have approximately 700 businesses operating under temporary permits and they are working their way through them. They have approximately 370 businesses fully licensed. All of these operators are paying taxes. Humboldt County staff reported that they collected approximately \$16.9m in taxes in 2017 and that collection does vary by billing cycle. There will be two installments in 2018, and there is a potential movement towards annual billing. County also mentioned that they are transitioning off SIPCA, their local track and trace program. They intend to notice their

businesses soon regarding the requirements to connect to CCA. Inyo County reported that they have several operators within the county and they are working with the state to ensure that these operators receive provisional and annual licenses. San Luis Obispo reported that they started issuing local licenses in January. The land use process is taking some time, including Minor Use and Conditional Use permit processing. Background checks are going through the Sheriff's department. Mendocino County reported that they have two new Supervisors and that some education and outreach to these Members will be necessary and welcomed. CCA Staff offered to do a presentation to the Board, or meeting with individual members. Monterey County reported that the onboarding process to CCA is going well. Operators are responding and CCA and NCS are working with Monterey County staff to input all their operators into the CCA Platform.

- 4. City Working Group & Tax Apportionment.** CCA staff reported that they met with the City of San Diego to talk about CCA and Tax Apportionment issues. CCA Counsel, Greg Turner committed to drafting a memo on tax apportionment so that businesses can understand the law, and local jurisdictions can contemplate apportionment for cannabis tax purposes. CCA staff plans to connect with other cities that are regulating to talk in more depth about taxation and apportionment.
- 5. LEGISLATIVE REQUEST FOR INFORMATION- State & Local Licensing.** CCA staff reported to the Board on the pending introduction of a legislative vehicle to extend state temporary permits. While local jurisdictions worked with the Administration at the end of the previous legislative session to pass SB 1459- giving local jurisdictions additional time to get through the CEQA process and creating the new Provisional Annuals license category- the state did not ask for additional time to get through their transition of temporary licenses to provisional and annual licenses. Staff is requesting information regarding the status of operators with state temporary licenses and how many of these are in danger of expiring. Staff is working with Legislature, and the Administration to identify solutions.